

**JAWAHARLAL NEHRU COLLEGE, BOKO**

**GUIDELINE FOR STUDENTS**

**(How to use the College portal to avail online classes)**

*Dear students,*

*Very good news for you that the college has arranged online classes for the benefit of our students and now faculties of our college have been taking their respective classes live through Google meet / Zoom in our college portal . Besides live classes they have also been providing study materials/ class videos for you through the portal. You may also ask questions/ study material in your subjects from a particular teacher through this portal. To avail these opportunities you should know the process of login and use the portal as per your requirement. Kindly follow the below mentioned steps....*

**At First:** Log in to our college portal [www.jncollegeonline.co.in](http://www.jncollegeonline.co.in)

You find the following ICONS at the very top position of the Home page

**Class Notes**

**Class Videos**

**Class Note Requisition**

**Live Discussion**

**A. To read or download Class Notes:**

**CLICK on **Class Notes****

*Then you find the list of notes given by different teachers for different classes on different subjects and topics. You should click at your own required topic and can read or download it.*

**B. To see the Class Videos :**

**CLICK on **Class Videos****

*Then you find the list of Class videos you-tube link given by different teachers for different classes on different subjects and topics. You should click at your own required videos and can see it.*

**C. To ask Question's Answers or Class Notes :**

**CLICK on **Class Note Requisition****

*Then you need to fill-up few lines giving your Name, Phone no, Class, Stream, your questions / required note topics, Name of your particular teacher and then click on SUBMIT.*

**D. To join the Live Classes:**

**CLICK on **Live Discussion****

*Then you will find the list of Live Classes arranged for that particular day or different scheduled dates by different teachers for different classes/ streams on different subjects and topics indicating the **Date** and **Time**. You should click at your own class and can join.*

Before starting of the class by a particular teacher in the scheduled time, in the displayed list of classes, at the extreme right side of a class you will find **COMING SOON**.

After starting the class by your teacher you will show **JOIN**. Now you can join the class.

You can join the class by putting your Name, Roll No, Phone No in the given format.

**Important:**

- ❖ You should enter your actual Full Name , Roll No and Phone No, because your attendance will be automatically recorded and will be downloaded after every class.
- ❖ It is mandatory for all students to attend their classes because the internal assessment marks will be given based on attendance and evaluation will be made based on the online classes. No students will be allowed to sit in the final examination if they fail to fulfil the required qualifying criteria set by AHSEC and Gauhati University.

*I request dear students to be sincere and attend their online classes and avail other academic support available through the college portal and prepare themselves for any form of Board or University examination.*

*Stay safe Stay healthy*



(Dr. Tapan Dutta)

Principal

J.N. College, Boko